

**4-H New Brunswick Volunteer Leader Reference Letter Form:**

The Applicant is applying for a volunteer position with 4-H New Brunswick. In this role, they will be in a position of authority with youth 4-H members aged 6-21, and in a leadership capacity as a role model, mentor, or instructor. Please complete the questions thoroughly and honestly. Your responses will be used for the purpose of determining the applicant's suitability for volunteer position with the New Brunswick 4-H Council. It is required that you have known the applicant for a minimum of two years and are not related to them.

Please complete these questions thoroughly and honestly. Your responses will be held in the confidence by the Provincial 4-H Office in Gagetown and used for determining the applicants' suitability for a volunteer leader position with 4-H New Brunswick. Thank you for your time!

**You have been asked to be a reference for:**

Name \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

What is your relationship to the applicant? (Check one or more)

Acquaintance \_\_\_\_\_ Co-worker \_\_\_\_\_ Supervisor \_\_\_\_\_ Employer \_\_\_\_\_ Other \_\_\_\_\_

On a scale of 1-5 (with 5 being the highest), how would you describe the applicant's level of:

Responsibility \_\_\_\_\_ Dependability \_\_\_\_\_ Leadership \_\_\_\_\_ Integrity \_\_\_\_\_

Cooperation \_\_\_\_\_

Other comments I would like to make regarding the above areas are:

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Would you feel comfortable having the applicant work in a leadership capacity and position of authority with your son, daughter, or any other child for whom you are responsible?

Yes \_\_\_\_\_ No \_\_\_\_\_ if no, please explain why not.

Have you any reason to believe that the applicant has problems with alcohol or drugs?

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please explain why.

Have you any indication to believe that the applicant may be abusive verbally, physically, or sexually to others, especially youth?

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please explain why.

Have you any reason to believe the applicant may be unfit for a volunteer 4-H role?

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please explain why.

Would you have any hesitation in recommending the applicant as a volunteer 4-H leader?

Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, please explain why.

Other comments. (Please include a separate page if necessary)

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Name (Print)

Phone Number

Email

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Address

Street

Town/City

Province

Postal Code

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Signature

Date

**Please Return All Reference Forms to:**

4-H New Brunswick

90 Upper Hampstead Road

Gagetown, NB

E5M 1W4

Email: [director@nb4h.com](mailto:director@nb4h.com)